**AGREEMENT BETWEEN
REINBERG MANUFACTURING AND LABOR WORKERS’ UNION**

**Transfers and Moving Expenses**

1. Employees shall be reimbursed for transfers resulting from their assignment to a location by **REINBERG MANUFACTURING** (hereinafter designated as **RM**).
2. Employees transferring to another location at their own request due to bidding or exercise of seniority shall be provided with space-available transportation with no service charge for self and family.
3. Employees transferring to another station to avoid furlough resulting from reduction in force shall be provided with space-available transportation of personal effects up to 4,000 pounds at no cost to the employee.
4. Each employee requested by **RM** to be away from regular base on duty shall receive expenses.
5. **RM** will provide the **LABOR WORKERS’ UNION** (hereinafter designated the **LWU**) a copy of the applicable **RM** regulations and subsequent revisions thereto.

**Sick Leave**

1. All employees will be credited with eight (8) hours of sick leave for each month of their employment.
2. Sick leave may be retained but not accrued during periods of layoff or leave of absence.
3. An employee shall report to his/her **RM** supervisor that he/she is ill and unable to work at least two (2) hours prior to the start of his/her shift, if at all possible.
4. The employee and the **LWU** recognize their obligations to prevent absence for reasons other than illness and injury, or other abuses of the sick leave provisions, and pledge their wholehearted cooperation to **RM** to prevent abuse.
5. If **RM**, at any time, grants additional sick leave or assistance to any employee, the **LWU** will deem this a precedence requiring additional sick leave or assistance in any other case.